



## **POSITION DESCRIPTION**

**POSITION TITLE:** Furniture Delivery Volunteer

**PROGRAM:** Various

**RESPONSIBLE TO:** Community Engagement Coordinator

**POSITION SUMMARY:** Without access to a vehicle, moving basic furniture items into their new home can be nearly impossible. The Furniture Delivery Volunteer is responsible for providing an exceptional client experience through the delivery of furniture from Habitat for Humanity of Whatcom County to Lydia Place clients.

### **EXPECTATIONS AND COMMITMENT:**

- Shifts are available on Mondays
- Volunteer will attend Lydia Place training on job duties and client interaction
- Minimum commitment: 6 months

### **ESSENTIAL DUTIES AND RESPONSIBILITIES:**

- Keep up to date on delivery procedures
- Receive Delivery Requests and pick up items at Habitat for Humanity
- Work with a partner to deliver furniture items to Lydia Place clients
- Treat all clients with respect & maintain client confidentiality

### **REQUIREMENTS:**

- Have strong customer service and interpersonal skills
- Ability to deal with stressful situations and with a wide variety of people
- Willing to work closely with all staff at Lydia Place and Habitat for Humanity
- Ability to pass background check
- Valid Washington State driver's license and clean driving record
- Large vehicle for making deliveries preferred

### **PHYSICAL DEMANDS:**

The incumbent will be required to lift up to 50 lbs, unassisted, on a regular basis, with frequent bending, squatting, lifting and repetitive motion. The volunteer will occasionally be exposed to the outside environment (e.g., heat, cold, wind, rain, snow, etc.).

### **BENEFITS:**

- Gain direct experience working with Lydia Place clients
- Provide tangible support to those in need in our community