

POSITION DESCRIPTION

VOLUNTEER POSITION: Furniture Delivery Volunteer

RESPONSIBLE TO: Lydia Place Community Engagement Coordinator

POSITION SUMMARY: The Furniture Delivery Volunteer is responsible for providing an exceptional client experience through the delivery of furniture from Habitat for Humanity of Whatcom County to Lydia Place clients.

EXPECTATIONS AND COMMITMENT:

- Shifts are available on Mondays from 9AM-1PM and 1-5PM.
- Volunteer will attend Lydia Place training on job duties and client interaction
- Minimum commitment: 6 months

ESSENTIAL DUTIES AND RESPONSIBILITIES:

- Keep up to date on delivery procedures
- Receive shift delivery schedule from Habitat for Humanity
- Work with a partner to load furniture items
- Work with a partner to deliver furniture items to Lydia Place clients and assist with unloading and furniture placement, if requested
- Treat all clients with respect
- Maintain client confidentiality

REQUIREMENTS:

- Have strong customer service and interpersonal skills
- Ability to deal with stressful situations and with a wide variety of people
- Willing to work closely with all staff at Lydia Place and Habitat for Humanity
- Ability to pass background check
- Valid Washington State driver's license and clean driving record
- Large vehicle for making deliveries preferred
- Willing to drive Lydia Place box truck for large deliveries

PHYSICAL DEMANDS:

The incumbent will be required to lift up to 50 lbs, unassisted, on a regular basis, with frequent bending, squatting, lifting and repetitive motion. The volunteer will occasionally be exposed to the outside environment (e.g., heat, cold, wind, rain, snow, etc.).

BENEFITS:

- Gain direct experience working with Lydia Place clients
- Provide tangible support to those in need in our community
- References provided after 6 months of successful volunteer work