



## **POSITION DESCRIPTION**

**POSITION TITLE:** Children's Group Assistant

**PROGRAM:** Transitional Housing Program

**RESPONSIBLE TO:** Children's Group Coordinator

**POSITION SUMMARY:** Provides childcare, support, and a positive presence to Transitional House children during weekly Children's Group.

### **EXPECTATIONS AND COMMITMENT:**

- Children's Group meets on Thursday, from 6:00-7:30 PM. Volunteers are expected to be available from 5:45-7:45 PM.
- May commit to a weekly or biweekly schedule.
- Minimum 4 month commitment.

### **ESSENTIAL DUTIES AND RESPONSIBILITIES:**

- Encourage independence with children in transition
- Be an active listener without making judgment or offering advice
- Help create a safe, comfortable, and friendly environment for children
- Be a positive role model for the children
- Have fun!

### **DESIRABLE SKILLS:**

- Enjoy working with children
- Ability to stay calm in a sometimes chaotic environment
- Ability to make proactive decisions
- Ability to take direction and adapt easily to change
- Open to working with a diverse group of children with a diverse group of needs

### **BENEFITS:**

- Meet other volunteers and make new friends in a fun environment
- Expand knowledge about homelessness and the barriers affecting Lydia Place families in a safe, supportive environment
- Gain excellent experience to expand resume
- Build valuable experience for Human Services, Sociology, or Psychology majors
- Letters of recommendation can be provided after minimum 4 month commitment
- Feel good knowing you made a difference in a child's life!

